

Turakina Hapū Charitable Trust  
**Rūnanga Trustee Position Description**

*Rūnanga Vision and Values*

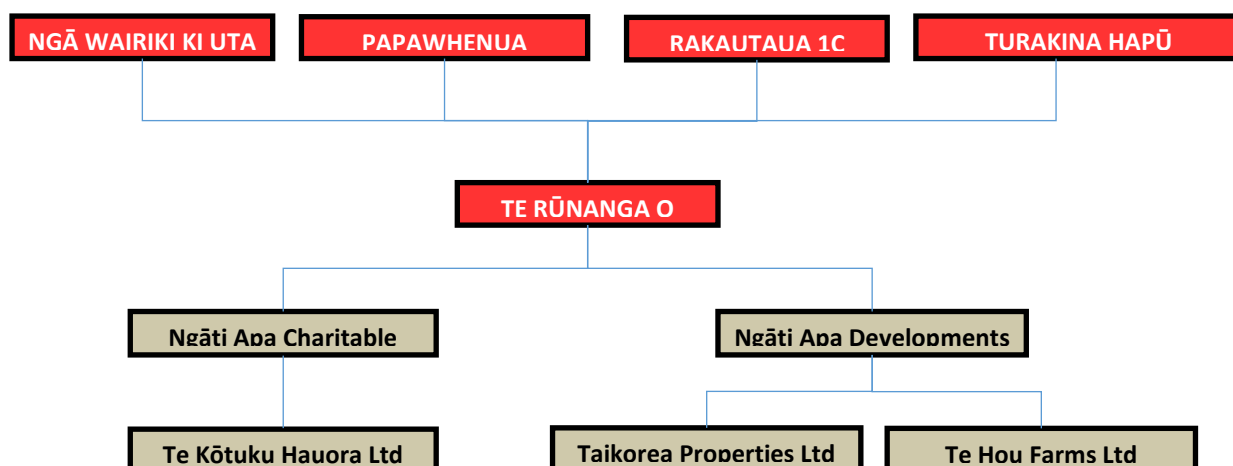
E mura ana ngā ahi kā o Ngā Wairiki, o Ngāti Apa.

The fires of hapū occupation and influence in Ngā Wairiki and Ngāti Apa are well tended and are burning fiercely.



## *The Group*

The Ngā Wairiki – Ngāti Apa Group of entities is set out in the diagram below;



More information is available at [www.ngatiapa.iwi.nz](http://www.ngatiapa.iwi.nz).

## *Te Rūnanga o Ngāti Apa*

Te Rūnanga o Ngāti Apa consists of 8 trustees, 2 appointed by each of the Constituent Rōpū of:

- Ngā Hapū o Whangaehu (hapū entity: Rakautaua 1C Māori Reservation)
- Ngā Hapū o Kauangaroa (hapū entity: Ngā Wairiki ki Uta Charitable Trust)
- Ngā Hapū o Tini Waitara (hapū entity: Turakina Hapū Charitable Trust)
- Ngā Hapū o Parewānui (hapū entity: Papawhenua Charitable Trust)

## *Te Rūnanga's Purposes*

The purposes of Te Rūnanga are set out in the Charter of Te Rūnanga o Ngāti Apa:

The purposes for which the Rūnanga is established are to receive, manage and administer the Rūnanga's Assets on behalf of and for the benefit of the Beneficiaries in accordance with this Charter including, without limitation:

- (a) the promotion amongst Ngāti Apa of the educational, spiritual, economic, social and cultural advancement or well-being of Ngāti Apa and its whānau;
- (b) the maintenance and establishment of places of cultural or spiritual significance to Ngāti Apa;
- (c) the promotion amongst Ngāti Apa of mental health and well-being of the aged or those suffering from mental or physical sickness or disability;
- (d) to act as the Mandated Iwi Organisation and the Iwi Aquaculture Organisation for Ngāti Apa; and

- (e) any other purpose that is considered by the Rūnanga from time to time to be beneficial to Ngāti Apa.

### *Appointment of Trustees*

The Trustees are appointed in accordance with the Second Schedule of the Te Rūnanga o Ngāti Apa Charter, in brief:

- the Charter provides for a maximum three year term for trustees, who retire by rotation but are eligible for re-election

### *Time commitment*

Te Rūnanga meetings are generally held bi-monthly for about 4 hours, but membership of sub-committees of Te Rūnanga is also expected which can mean an additional 3 hours per month as required.

Note that the above estimates do not include the required time to consult with and discuss matters of importance with the members of the Constituent Rōpū (see below).

### *General Responsibilities*

The general responsibilities of a trustee of Te Rūnanga are:

- Organisation Knowledge - maintaining a working knowledge of the foundation documents specific to Te Rūnanga including the Strategic Plan, Charter and Policies
- External Environment Monitoring - maintaining awareness of potential future external influences on the achievement of Te Rūnanga's strategic goals
- Minimising potential conflicts of interest
- Preparing for and attending Te Rūnanga meetings, notifying the Chair of any individual absence
- Being mindful of the Te Rūnanga's overall roles and responsibilities:
  - Establishing and maintaining foundation documents
  - Devising, implementing, and continually updating strategies
  - Monitoring performance of other members of Ngāti Apa Group
  - Ensuring compliance
- Making an active and thoughtful contribution to meetings, while avoiding irrelevant matters or statements

### *Trustee Competencies and Attributes*

Trustees must be cognisant of their legal responsibilities as Trustees, including their overarching responsibility to act in the best interests of the beneficiaries of Te Rūnanga, these being the iwi members of Ngā Wairiki – Ngāti Apa.

Trustees are expected to:

- Have a real empathy for our whānau and hapū, expresses whanaungatanga
- Appreciate the importance of Te Reo me ngā Tikanga.

- Have an affinity with whakapapa.
- Hold a genuine interest and passion for hapū and Iwi lands and history (Ūkaipōtanga)
- Have a healthy respect for Wairuatanga.
- Have concern for the environment, and be committed to kaitiakitanga.
- Understand financial reports, including the balance sheet, profit and loss, and group cashflow reports.
- Understand the value that a well set up and effective Iwi organisation can create for hapū and whānau, and understand the relationship between investment and funding our own programmes and distributions (Rangatiratanga)
- Support the principle of collaboration, as whānau and hapū of Ngā Wairiki – Ngāti Apa, and also as Iwi across the region and the country (Kōtahitanga).

#### *Obligations to Constituent Rōpū*

The Turakina Hapū Charitable Trust requires any Trustee appointed on its behalf to:

- Consult with the other Trustee appointed on behalf of the Constituent Rōpū to ensure the interests of Turakina Hapū Charitable Trust are appropriately represented on Te Rūnanga;
- Consult with the Turakina Hapū Charitable Trust Chairperson and/or Executive prior to any decisions being made that may affect or effect areas of significance to the constituent hapū of Turakina. This may include extrinsic such as Forests, Waterways, Lands, Flora and fauna, both indigenous or introduced to the rohe; and intrinsic such as mauri, mouri and other elements of our aronga a iwi;
- Attend at least 4 Constituent Rōpū hui annually; and
- Provide timely feedback, reports and information to the Turakina Hapū Charitable Trust members at any hui attended, including by way of quarterly reports distributed via email or other such form of communications as required by the Turakina Hapū Charitable Trust.

It is expected that any Trustee will attend as many iwi and hapū related activities as possible, in order to be available to discuss matters of importance with hapū and iwi members.