



Te Rūnanga o Ngāti Apa Job Application

**JOB APPLICATION FORM**

*The information you provide will be held in terms of the Privacy Act and is solely for the purpose of determining suitability for the vacant position you are applying for. Some information may be used for statistical purposes.*

Instructions:

When applying for a vacant position you must:

1. Complete this Job Application form in your own handwriting
2. Submit this Job Application form along with a current CV or Brief and a covering letter to:

Group Chief Executive Officer  
Te Rūnanga o Ngāti Apa  
161 Bridge Street  
P.O Box 103  
BULLS 4863

3. Please Note: Late applications will not be accepted.

<b>1. PERSONAL DETAILS</b>		
Title	<input type="text"/>	First Names <input type="text"/>
Surname	<input type="text"/>	Date of Birth <input type="text"/>
Address for mailing		
<input type="text"/>	Telephone	<input type="text"/>
<input type="text"/>	Fax	<input type="text"/>
<input type="text"/>	E-Mail	<input type="text"/>
Position Applied For:	<input type="text"/>	



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<b>2. QUALIFICATIONS</b>			
Year	Qualification	Institute	

  

<b>3. WORK HISTORY</b>				
Please provide the following details of the three most recent positions that you have held.				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100px; text-align: center; padding: 5px;">Dates</td> </tr> </table>				Dates
Dates				
From	To	Position & Employer	Reason for Leaving	
		Position:		
		Employer:		
		Position:		
		Employer:		
		Position:		
		Employer:		



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**4. REFEREES**

Please provide details of two Referees.

Name:

Address:

Occupation:  Telephone:

Name:

Address:

Occupation:  Telephone:

**5. STATEMENT**

Please state in 25 words or less what would be most important to you, in carrying out this position.




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**6. OFFENCES AGAINST THE LAW**

Have you ever been convicted of any offence against the Law (apart from minor traffic convictions), or otherwise know of any reason why you should not be employed to work with Te Runanga o Ngati Apa.

Yes

No  (Check one box only)

If you answered Yes: Please provide the date and details of the offence, or other reasons, together with any other comments you may wish to make.

**Please Note:**

- (1) You may be asked to provide a copy of the relevant Court record(s) obtainable from the Registrar of the Court concerned
- (2) Failure to provide correct and true details of any conviction or reason for possible unsuitability will make you liable to dismissal from the employment of Te Rūnanga o Ngāti Apa, should you be the successful applicant.

**7. DECLARATION**

Please complete the following declaration.

I  do solemnly and sincerely declare that to the best of my knowledge and belief, all of the information given is entirely true and correct. Furthermore I agree that Te Rūnanga o Ngāti Apa contact any institution, referee, employer or person(s) to verify the information provided.

Signature:  Date: